



Government of Bihar
Cabinet Secretariat Department
(Directorate of Civil Aviation)
Patna Airport, Patna – 800014.

TEL. No:- 0612-2225659, 2224423
Fax 0612 2224614
e-mail-qcgovtofbihar@gmail.com

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Patna, Dated :-27-28-2020

Tender Notice Documents

Director Operation, Directorate of Civil Aviation, Patna on behalf of Principal Secretary, Cabinet Secretariat Department, Govt. of Bihar hereby invites reputed, established and experienced DGCA Approved Non –schedule air transport operator to participate in tender and submit their bids in single stage, two bid system to providing the Services of Pilot (PIC Holder and Co-Pilot) on contract basis for Operation of VIP/VVIP movements on King Air C-90 A/B, VT-EBG, Sl. no-LJ1752 at our Patna base location for a period of 6 (Six) Months.

For all Tender related enquiries prospective bidder shall reach out to us through email <qcgovtofbihar@gmail.com> within 5 days of invitation of Bids through e-mail.

Bidders shall Submit their offer in two separate sealed envelopes one as 'Technical Bid' and as 'Financial Bid'.

These two bids shall be kept in another big envelope which should be sealed and subscribed as, "Tender for providing services of Pilot and Co Pilot for Beechcraft King C-90 A/B, VT-EBG ".

A Non-Scheduled Operations means an air transport service other than scheduled air transport service and that may be on charter basis and/or Non Scheduled Basis. The operator is not permitted to publish time schedule and issue tickets to passengers.

Eligibility:

- a. Bidder should have 03 years prior experience in providing services of aviation service professionals to Aviation institute or Industries in India.
- b. Bidder should be in possession of Non –schedule Operator Permit (NSOP) issued by DGCA valid as on the last date for bid submission.
- c. Bidder should have at least two own Pilots (PIC holder and Co Pilot) cleared on their payrolls/contract for the next six (06) months with a valid licence for King Air C-90 A/B, Aircrafts. Supporting documents should be attached.
- d. Technical Qualification for Pilot (PIC Holder) as per DGCA, CAR, Series 'C' Part X Para 6.15 operating VIP Flights with fixed wing Aircraft, the Pilot in command shall possess valid CPL or ATPL with at least 3000 hrs including 2000 hrs as PIC, 50 hrs as PIC on type of aircraft to be flown and 50 hrs night flying experience and IR should be current.
- e. For Co-Pilot should have valid endorsement and IR (current) of King Air C-90 A/B aircraft in his/her CPL.
- f. The gross turnover of last 2 years of the bidder should not be less than Rs 50 Lakhs annually. The bidder must submit duly audited balance sheets by Chartered Accountant and Income Tax Return for the last two years with the Technical Bid in support of his claims.

Technical Bid should contain:

- a. Attested copies of Pilots ratings, licence and class-1 medical with validity, education qualification, and experience certificate.
- b. Copy of certificate of incorporation , attested copies of CST, GST, PAN and VAT registration.

- c. An undertaking in the form of affidavit on 100 Rupees stamp paper that the Company has not been debarred/disqualified/ black listed by Public Sector undertaking/ Government Organization/ DGCA for any reasons as on the date of submission of the bid.
 - d. Audited annual financial report (balance sheet and profit and loss statements) of the bidder for the last four financial years (FY 16-17, 17-18, 18-19, 19-20).
 - e. An EMD of Rs 87,500 (Rs. Eighty Seven thousand Five hundred only) in the form of a Bank Draft issued by a Scheduled / Nationalized Bank in India, drawn in favour of Bihar Flying Inst. C.A. Department, Cabinet Secretariat Department, Patna.
 - f. EMD is to be remain valid for a period of 45 days beyond the validity period of the bid.
 - g. EMD of unsuccessful bidder will be returned after the completion of the work order. The bid security of the successful bidder would be retained for further processing of the work order.
 - h. EMD will be forfeited if the bidder withdraws or amends impairs, derogates from the tender in any respect within the valid period of the tender.
2. Financial Bid should contain the cost of the proposed work. Rate should be quoted in Indian Rupees only.
- a. Bidder should quote monthly rate for the services of Pilot and Co-Pilot both.
 - b. Price should be valid for 180 days
 - c. Price quoted should be fixed and inclusive of all taxes & charges.
 - d. Price should be inclusive of HRA, TA, DA and all other expense.
 - e. Price should be in figure and words both. In case of any discrepancy between the amount given in words and figures, the details given in words shall prevail.

3. OBLIGATIONS AND DUTIES

- a) One Pilot and one Co-Pilot should be supplied within one week from the date of release of Work order.
- b) Pilot and Co-Pilot will be positioned at CAD, Patna for the duration of the work order irrespective of scheduling of flights. However, the Pilot and Co-Pilot will be deployed for flying operations all over the country.
- c) Service Provider shall ensure the availability of the Pilot & Co-Pilot well in advance
- d) Pilot & Co-Pilot shall be deployed at least 3 hrs before the scheduled flight.
- e) Failing to meet the time line will be considered as default.
- f) For each additional default day, Service Provider will be penalized @ 0.5 % of annual Contract value up to a maximum of 10 % of the contract value.
- g) The Pilot and Co-Pilot should be in uniform during the flight day.
- h) For all on site service related issues Pilots shall contact Accountable Manager.
- i) Pilots shall start working only after the issuance of internal work order by Accountable Manager.
- j) CAD, at it's discretion will have the right to insist for change/replacement of any of the Pilot/ Co-Pilot by giving the Service Provider one months notice, the vendor should comply with such requests.
- k) In case the Pilot or Co-Pilot proceeds on leave or fall sick or any other reason, the Service Provider shall provide immediate suitable replacement from reserve/standby.
- l) Transport arrangements for Pilot and Co-Pilot at Patna for all activities shall be the responsibility of the Service Provider at his cost.
- m) Pilots may have to travel outside the base location within India in case of emergency landing of aircraft. In all such cases TA DA will be paid based on actual bills.
- n) Mandatory licensing, training requirements (either in India or abroad) for Pilot and Co-Pilot as stipulated by the DGCA from time to time will be the responsibility of the Service Provider at his cost. Ground training that includes all training stands mandatory for Pilots/Co-Pilots

like CRM, Monsoon, Emergency & Survival, Dangerous Goods, Procedure etc. for keeping their license current should be taken care and borne by the Service Provider.

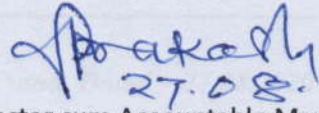
- o) Pilots shall be present and co-ordinate at the time of DGCA Audits.

4. Termination Clause:

- a) The contract may be terminated with two month notice either side.
- b) The contract shall be terminated with immediate effect if the Aircraft is involved in a serious incident resulting in it's total write-off (not fit for flying).
- c) If NSOP license of the service provider is not renewed by DGCA, the termination will be from the date of expiry of permit.
- d) For undue grounding of Aircraft due to unavailability of crew (Pilot/Co-Pilot) at any point of time during contract, CAD can terminate the work order with two weeks notice.

- 5. FORCE MAJEURE: Neither CAD nor the Service Provider shall be liable to the other for any delay in or failure of their respective obligations under this work caused by occurrences beyond the control of CAD or the Service Provider because of fire, floods, power, acts of God, acts of public enemy, wars, insurrection, sabotage, any law, statute or ordinance Agreement, action or regulations of the Governments or any compliance therewith similar to the above. Either party shall promptly but not later than thirty days thereafter notify the other of the commencement and cessation of such contingency and prove that such is beyond the control and affects the implementation of this purchase order adversely and if such contingency continues beyond six months, both parties may mutually agree to discuss and agree upon an equitable solution for cancellation of the work order or otherwise decide the course of action to be adopted.
- 6. The bid must reach to Director Operation, Civil Aviation Directorate, Airport ,Patna -800014 on or before 21.09.2020 at 05:00 P.M. by speed post/registered post/courier services.
- 7. Late bids will not be acceptable and considered after final submission date and time is over. The Bid along with EMD of such proposals will be returned to the Bidder.
- 8. Technical and Financial bid of the tender will be opened on 23.09.2020 at 02:00 PM before the committee headed by Principal Secretary, Cabinet Secretariat Department, Govt. of Bihar, Patna or by an officer so authorized by him before representatives of Companies / Organization and Public enterprises.
- 9. Bidder or his authorised representative is invited to be present for the opening process of the Bids. One must have a letter of authorization from the bidder to be submitted before the beginning of opening process.
- 10. EMD of Unsuccessful bidders will be refunded immediately after final selection.
- 11. Successful bidder (L1) has to deposit a performance security in the form of bank draft for an amount 10% of total quoted amount within 5 days of receipt of Letter of intent.
- 12. EMD of successful bidder may be adjusted towards the performance security if desired.
- 13. Only upon submission of performance security deposit, successful Bidder shall sign a contract with Civil Aviation Directorate on Rs.1000 non judicial stamp paper for a period of six months (format Attached).
- 14. In case of unsatisfactory performance of work or delays beyond the applicability of maximum penalty provision of 10 %, Directorate reserves the right to forfeit the Performance security in fullest.
- 15. In case any claimed documents found incorrect with misleading information or in case of non compliance of similar nature for multiple times or in case of unprofessional attitude and poor quality of workmanship leading to unsatisfactory performance of work will be viewed seriously and service provider may be blacklisted for a period of minimum 3 years.
- 16. Payment Terms: within 30 days of submission of undisputed invoice.
- 17. In case of any dispute, the place of settlement will be within the judicature of High Court at Patna.

18. The Principal Secretary/Secretary, Cabinet Secretariat Department, Bihar reserves the right to reject / the bid or cancels the tender at any stage without assigning any reason thereof.
19. The tender can also be seen on the Department's website "www.csd.bih.nic.in".


27.08.2020
Director cum Accountable Manager

Capt. Shree Prakash,
Director, Operations


The Director,
Information & Public Relations Deptt.,
Bihar, Patna

Sub: Publication of Tender Advertisement

With reference to subject matter copy of tender notice is being sent to you with a request to get the same published in the Indian Trade Journal (ITJ) published by the Director General of Industries and Commerce, Patna and at least two daily national News Papers in English having wide circulation in India, Madhya Pradesh and Chhatisgarh along with one local News Paper in Hindi for Patna. You are requested to send the detailed information after its publication along with newspaper cutting.

Enlosed:- I. Tender Notice with copies.

Yours faithfully,


(Capt. Shree Prakash)
Director, Operations